


New construction information for natural gas service

RESIDENTIAL SERVICE FOR BUILDERS



 **CenterPoint[®]**
Energy

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Dear Builder,

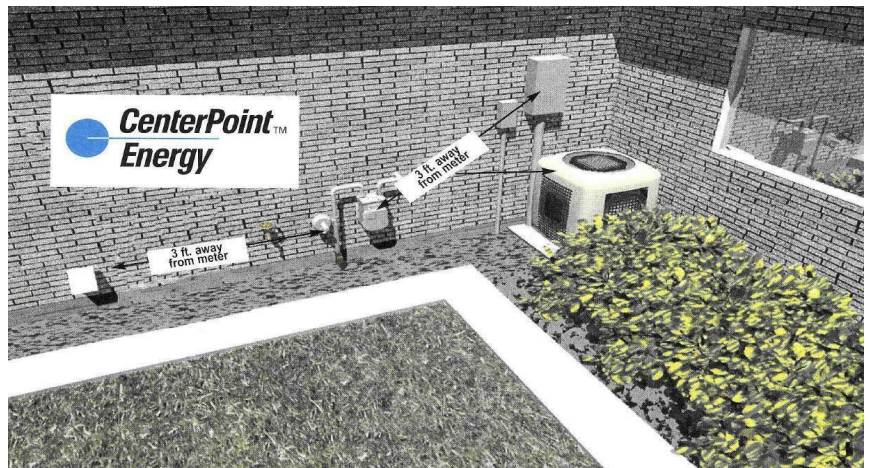
Thank you so much for your desire to have natural gas at your property. If you need access to the Builder's Portal, please visit BuildersPortal.CenterPointEnergy.com to enter and manage each of your service request. If you are ready for your gas service, there are a few key things that we will require to begin.

1. Enter your request on the Builder's Portal to create a case for each address that will require a meter (fax forms are included below this section). Your City of Houston permits will need to match the full street name of address on the case. Please include unit/suite numbers, if applicable.
2. List of all gas equipment with BTU input of each gas appliance
3. Date when you will need gas service (This would be when you are ready for natural gas service to the building)
4. For all updates, please call the Builder Hotline at 713-207-4370

**Typical construction time frame is 6 to 8 weeks (not needing permits, longer if needed) from time work order is released to a contractor.*

Requirements for single meter installation

- There is at least 3' clearance on ALL sides of the meter from any type of operable doors/windows, vents, AC units, electrical sources and/or any opening going into the house.
- Your gas house line must be stubbed 18" on the right of the CenterPoint riser, as you face the meter location. House line must be threaded and extended from the brick 3", but not more than 4".
- Your house line must be 30" above grade (allow for flower beds).
- The standard location of the CenterPoint riser will be 18" to the left of your gas stub (pictured to the right).
- There can be nothing between the CenterPoint riser and your gas house line. Some examples are water faucets, Fire Department sprinkler connections or downspouts. There also cannot be any vents or overhang above the meter.
- If your gas house line comes out of ground (not on home), it must be stabilized for support.



The plumber installed house line gas stub out should be 5' to the right of any conflict and 3.5' to the left of any conflict when facing the meter location as illustrated. This applies to single meters. Please contact your gas coordinator for questions.

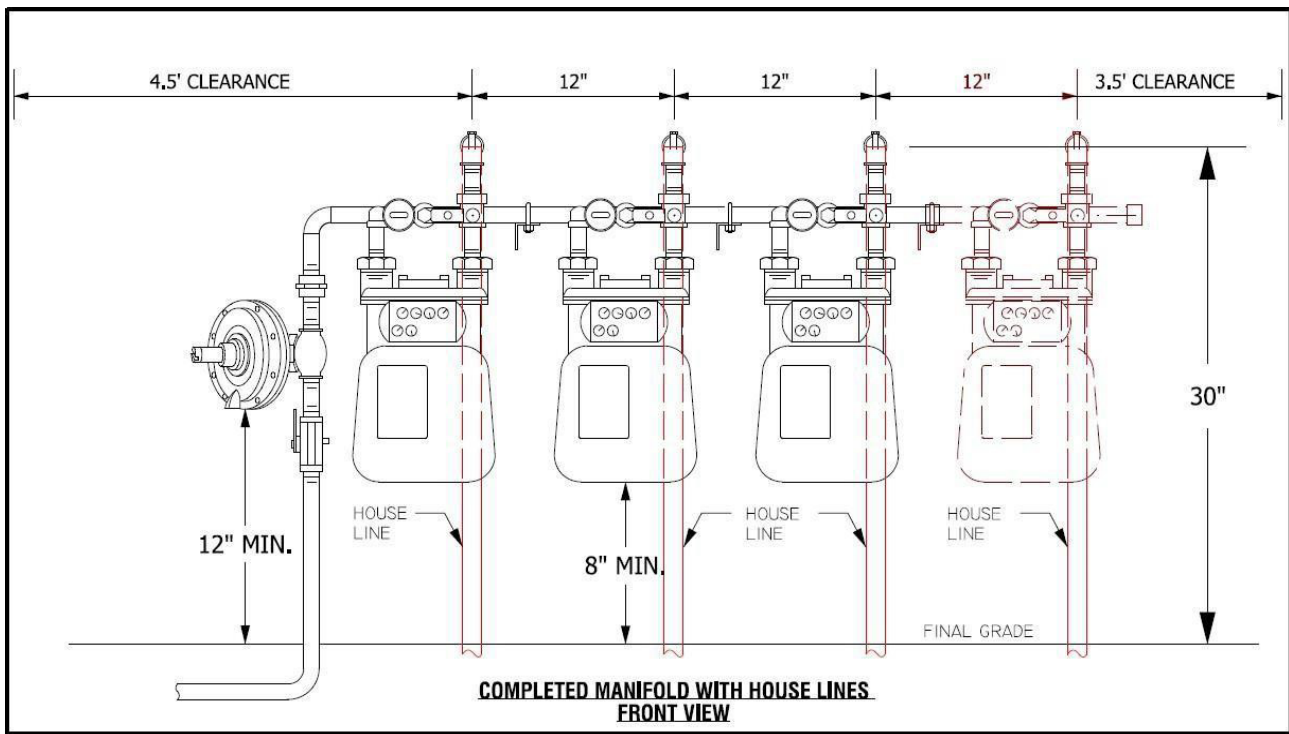
Residential gas meter manifolds or multiple meter manifolds



Gas meter manifolds are typically installed when there is no space on your property for an unobstructed and exclusive 10' CenterPoint easement to serve multiple customers on one piece of property (i.e., townhomes). Manifolds installed on private property must contain the meter serving that property and be in one area.

Requirements for manifold meter installation

- House line must be hard piped 30" above final grade (including mulch/landscaping).
- Each house line should be 12" apart and permanently tagged with the address by stamping/etching (do not use a sharpie or marker). Flex risers or plumber's line should be supported and bracketed by the plumber (see pic below of brace using Unistrut material approximately 1' above final grade to be able to support the meter).



Each of the gas house lines must be 30" above final grade and securely bracketed with Unistrut or support and metal tagged with each address. The connection point must be hard piped as shown to the left.





Builder guidelines for meter installation

The following steps should be followed to ensure that meter set requests are received and processed as efficiently and timely as possible to meet your service needs:

- The request form can be submitted through the [Builder Portal](#) if the Builder has access.
- CenterPoint service lines **must be installed, city inspections must be completed and plumbers gauge removed from stub out before requesting the meter.**
 - The request for a standard meter should be received at least 10 working days prior to the date needed.
 - The request on any meter for a gas manifolds or multiple meter manifold should be submitted at least 15 working days prior to date needed.
- Gas manifolds or multiple meter manifolds must have a permanent metal address tags attached to each houseline.
- The exterior wall adjacent to the meter must be completed before meter installation.
- Make sure to **review guidelines and requirements** (Guidelines are also listed on the [Builder Portal website](#)).
- Any questions or concerns should be directed to the Builder Hotline
 - Hours of operation: M-F, 8:30 a.m. to 4:30 p.m.
 - Phone: 713-207-4370; Toll free 1-888-575-3094
 - Email address: BuilderHotline@CenterPointEnergy.com