



**CENTERPONT ENERGY  
SUPPLIED METER COMMUNICATION  
OPTION ELECTION FORM**

\_\_\_\_\_ hereby elects the following CenterPoint Energy Supplied Meter Communication Rider option effective \_\_\_\_\_ for the locations listed in this election form.

\_\_\_\_\_ Option 1: Customer provides an analog phone line for each meter and pays for standard telemetry equipment and installation costs for each meter, (detailed requirements listed below). In accordance with Special Condition 5 of the Supplied Meter Communication Rider, if the customer fails to provide adequate analog telephone service to each gas meter, the customer will automatically be placed on the Supplied Meter Communication Rider (wireless service under Option 2 below).

\_\_\_\_\_ Option 2: Customer elects wireless service for each gas meter through CenterPoint Energy under the Supplied Meter Communication Rider. The fee will be as noted in CenterPoint Energy Minnesota Tariff, Section V, Page 29 and is currently \$17 per month per meter.

**ACKNOWLEDGEMENT OF OPTION ELECTION:**

SUBMITTED AND AUTHORIZED BY: \_\_\_\_\_

PRINT NAME: \_\_\_\_\_

LEGAL COMPANY NAME: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

CITY, STATE, ZIP CODE: \_\_\_\_\_

TELEPHONE NUMBER: \_\_\_\_\_

FAX NUMBER: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

DATE: \_\_\_\_\_

Please fax this form to CenterPoint Energy at 612-399-1422  
or email this form to [MGC-Gas\\_Measurement@CenterPointEnergy.com](mailto:MGC-Gas_Measurement@CenterPointEnergy.com)  
If you have any questions about the automatic meter reading equipment, please contact:  
Tim Olsen  
Manager, CenterPoint Energy Gas Control  
Telephone: (612) 321-5384  
[Timothy.Olsen@CenterPointEnergy.com](mailto:Timothy.Olsen@CenterPointEnergy.com)



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**LOCATIONS REQUIRING SUPPLIED METER COMMUNICATION**

<u>Contract Account #</u>	<u>Meter #</u>	<u>Service Address</u>

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Manager, CenterPoint Energy Gas Control  
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# CENTERPONT ENERGY SUPPLIED METER COMMUNICATION OPTION ELECTION FORM

## GUIDELINES FOR AUTOMATIC METER READING TELEPHONE LINES (OPTION 1)

- The required telephone line must be a fully-dedicated analog telephone line similar to a modem or a fax line and must have a dedicated 10 digit telephone number suitable for inbound and outbound calls.
- This analog telephone line cannot originate from a PBX digital service and should terminate at a point within 10 feet of the meter station containing the automatic meter reading (“AMR”) unit.
- The analog telephone line point of termination should be in a small terminal box (NEMA 4R) or its equivalent securely mounted to the external building wall or a securely planted pole near the meter station.
- The voltage on the analog telephone line should be greater than 40 volts at the point of termination, so wire size and distance will need to be considered during installation. For distances under 1,000 feet, a 16 or 20 gauge wire would generally be used (normally a shield 4-conductor wire would be used).
- If burial of the telephone wire is required, it must be waterproof cable or the telephone wire must have at least three pairs of wire and be housed in a conduit. The telephone wire will be connected to a surge protector.
- If the customer conducts any internal telephone work, this telephone line must remain an analog telephone line and must remain fully-dedicated to the AMR unit.
- The AMR unit can make out-going telephone calls and the dialing sequence used by the AMR unit must be the same dialing sequence at all times.
- The customer must resolve, reconnect or repair any telephone line problem within ten days of notice.
- If resolution of the telephone line problems is not completed within ten days of the first notice, a second notice will be issued requesting resolution of all telephone line problems.
- If resolution of the telephone line problems is not completed within ten days of the second notice, then the customer will automatically be placed on the Supplied Meter Communication Rider in accordance with Special Condition 5 of that Rider.
- When the telephone line wiring is completed, please provide the following information for Option #1 for each location specified above:

COMPANY NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ CITY: \_\_\_\_\_

TELEPHONE NUMBER AMR UNIT WILL BE CONNECTED TO: \_\_\_\_\_

DOES THE AMR UNIT NEED TO DIAL A (9) OR ANOTHER NUMBER TO GET AN OUTSIDE LINE?

YES OR NO \_\_\_\_\_ WHAT IS THAT NUMBER? \_\_\_\_\_

INDIVIDUALS RESPONSIBLE FOR TELEPHONE COMMUNICATION: *Please print*

1<sup>st</sup> NAME: \_\_\_\_\_ TELEPHONE: \_\_\_\_\_

2<sup>nd</sup> NAME: \_\_\_\_\_ TELEPHONE: \_\_\_\_\_

CONTACT NAMES OF INDIVIDUALS AT METER SITE ADDRESS: *Please print*

1<sup>st</sup> NAME: \_\_\_\_\_ TELEPHONE: \_\_\_\_\_

2<sup>nd</sup> NAME: \_\_\_\_\_ TELEPHONE: \_\_\_\_\_

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or email this form to [MGC-Gas\\_Measurement@CenterPointEnergy.com](mailto:MGC-Gas_Measurement@CenterPointEnergy.com)  
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