

SUBJECT: CNP-M-A060816-01 CNP CRIP / LOA Relaunch

NOTICE DATE: June 8, 2016

NOTICE TYPE: Initial/Final

DAY(S) AFFECTED: Wednesday, June 08, 2016

SHORT DESCRIPTION: The automated Historical Usage / LOA function on CenterPoint Energy's Competitive Retailer Information (CRIP) system is now available for IDR accounts.

INTENDED AUDIENCE: All Market Participants

LONG DESCRIPTION: The automated Historical Usage / LOA function on CenterPoint Energy's Competitive Retailer Information (CRIP) system is now available for IDR accounts. CenterPoint Energy Houston Electric has introduced a web-based automated Historical Usage / LOA request function on our Competitive Retailer Information Portal (CRIP). The new functionality is available to REPs, Aggregators, and other parties who currently request historical usage data using the manual Letter of Authorization (LOA) process. We believe that the new system simplifies the process for parties requesting usage data, and allows us to fulfill LOA usage requests much faster than the manual process.

The automated Historical Usage / LOA function is now available for both non-IDR and IDR usage history requests. Parties may immediately begin requesting IDR data from the CRIP process. The system issues that CenterPoint Energy has experienced since March have been resolved, and the data provided for IDR accounts is identical in format and content to the data provided prior to the system issues.

Neither the manual LOA process nor the automated process will provide AMS interval usage data. AMS interval data may be obtained from Smart Meter Texas.

We greatly appreciate the market's patience and cooperation over the past two months as we worked to resolve these issues.

Please note the following important information:

- There are a small number of ESI-IDs (approximately 150) for which IDR data will not be provided on the CRIP system. For CRIP requests involving those ESI-IDs, the requestor will be notified in the response email that the request is being fulfilled manually, and that the requestor will be contacted when the response is completed.
- The CRIP Historical Usage / LOA request screen will now auto-populate the requestor's name, email address, and other information from the requestor's CRIP user profile. However, for the information to auto-populate, it must be present in the profile. A user's profile may be edited by the organization's CRIP administrator.
- **Requests covering multiple ESI-IDs should be limited to 80 ESI-IDs or fewer.** While the original design allows requests up to 500 ESI-IDs, we are currently researching an issue that occurs with requests of more than 80.

How To Access the CRIP Historical Usage / LOA System

Retail Electric Providers: If your company is a Retail Electric Provider that is currently using CenterPoint Energy's CRIP, your company's users will automatically have access to the Historical Usage / LOA function. Your company's assigned CRIP Administrator may add new users within your organization. Please see the attached Quick Reference Guide for REPs for instructions on how to use the Historical Usage / LOA function.

Non-REPs / Third Parties: Market Participants who are not REPs (Aggregators, Brokers, Consultants, etc.) must be set up in the CRIP before using the Historical Usage / LOA function. To start the process, Non-REPs should complete and return the attached Connectivity Profile and provide a DUNS number. If your company does not have a DUNS number, one can be obtained at <http://www.dnb.com/get-a-duns-number.html>. Once the organization and administrator are set up in the CRIP, users in your organization can begin using the Historical Usage / LOA function. Please see the attached Quick Reference Guide for Non-REPs for instructions on using the Historical Usage / LOA function.

ADDITIONAL INFORMATION: The manual LOA process will remain in place; however, we encourage all market participants to use the automated process.

CONTACT: If you have any questions regarding this notification, please email cr.support@centerpointenergy.com

Competitive Retailer Relations
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