

SUBJECT: CNP-M-A022216-02 CNP Historical Usage - LOA function to be Available on CRIP March 21, 2016 for Non-IDR Accounts (REMINDER)

NOTICE DATE: March 15, 2016

NOTICE TYPE: Reminder

DAY(S) AFFECTED: Monday, March 21, 2016

SHORT DESCRIPTION: On Monday, March 21, 2016, CenterPoint Energy Houston Electric will introduce a web-based automated historical usage request function on our Competitive Retailer Information Portal (CRIP).

INTENDED AUDIENCE: All Market Participants

LONG DESCRIPTION: On Monday, March 21, 2016, CenterPoint Energy Houston Electric will introduce a web-based automated Historical Usage / LOA request function on our Competitive Retailer Information Portal (CRIP). The new functionality will be available to REPs, Aggregators, and other parties who currently request historical usage data using the manual Letter of Authorization (LOA) process. We believe that the new system will simplify the process for parties requesting usage data, and will allow us to fulfill LOA usage requests much faster than the current manual process.

Initially, the automated Historical Usage / LOA function will only be available for non-IDR usage history requests. Requests for IDR usage will continue to be fulfilled through the current manual process. Also, neither the manual LOA process nor the automated process will provide AMS interval usage data. AMS interval data may be obtained from Smart Meter Texas.

MARKET PARTICIPANT ACTION REQUIRED:

Retail Electric Providers: If your company is a Retail Electric Provider that is currently using CenterPoint Energy's CRIP, your company's users will automatically have access to the Historical Usage / LOA function. Your company's assigned CRIP Administrator may add new users within your organization. Please see the attached Quick Reference Guide for REPs for instructions on how to use the Historical Usage / LOA function.

Non-REPs / Third Parties: Market Participants who are not REPs (Aggregators, Brokers, Consultants, etc.) must be set up in the CRIP before using the Historical Usage / LOA function. To start the process, Non-REPs should complete and return the attached Connectivity Profile and provide a DUNS number. If your company does not have a DUNS number, one can be obtained at <http://www.dnb.com/get-a-duns-number.html>. Once the organization and administrator are set up in the CRIP, users in your organization can begin using the Historical Usage / LOA function. Please see the attached Quick Reference Guide for Non-REPs for instructions on using the Historical Usage / LOA function.

ADDITIONAL INFORMATION: The manual LOA process will remain in place after March 21, and should continue to be utilized for IDR accounts.

CONTACT: If you have any questions regarding this notification, please email cr.support@centerpointenergy.com

Competitive Retailer Relations
CenterPoint Energy Houston Electric, LLC