Quick Reference Card

**Home Screen**

- **TOP NAVIGATION**
- **RETIREE PROFILE**
- **LOGOUT**

**Home Screen Image**

Welcome CenterPoint Energy Employees!

How are we doing?
Total Company Easy Match Contributions: $500
Total Company volunteer hours: 1,112

**Personal Goals**

- **TEASERS**
- **EMPLOYEE EASY MATCH DONATIONS**
- **RETIREE HOURS VOLUNTEERED**
- **RETIREE GOAL COMPLETION STATUS**

**Personal Goals Image**

Personal Goals

<table>
<thead>
<tr>
<th>$0.00</th>
<th>5</th>
<th>10%</th>
</tr>
</thead>
<tbody>
<tr>
<td>Donated</td>
<td>Hours Volunteered</td>
<td>Goal Completion</td>
</tr>
</tbody>
</table>

**Quick Reference Card**

**EASY MATCH**
Donate to a higher education college, university or technical school and request a matching gift from CenterPoint Energy (for active employees only)

**VOLUNTEER**
Search and sign up for volunteer opportunities in your community.

**LOG HOURS**
Log volunteerism hours

**EVENT MANAGEMENT**
This link is visible for retirees with the security role to create volunteer events in their work area.

**GUIDELINES & FAQs**
View guidelines and frequently asked questions for the Easy Match and CNP CARES Volunteer Program.

**MY REPORTS**
View the real-time data for the number volunteer hours logged and total amount of easy match contributions, and any

**LOGOUT**
Click here to log out of the system

**COMPANY WIDE TOTALS**

**EASY MATCH DONATIONS:**
View your current total of matching gifts to a higher education college or university.

**HOURS VOLUNTEERED:**
View the total number of hours logged by the retiree.

**GOAL COMPLETION:**
View the progress of your personal volunteerism goal (set within your retiree profile) with a percentage of goal completion measurement.

**TEASERS:**
View current and upcoming volunteer opportunities in the teaser section of the site.

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For questions contact Corporate Community Relations at CNPCares@CenterPointEnergy.com