

(3) Where the customer changes location within the same distribution plant, the consumption at both locations will be combined for the monthly billing.

(e) Monthly statements will be delivered to the location at which gas is supplied, by an employee of the Company, or posted in the United States mail, unless the customer has directed the Company in writing to send statements to another address. The terms "Delivered" or "Rendered" shall not be construed as an obligation on the part of the Company to deliver or render statements to the customer in person, or to other occupants of the premises. A duplicate copy of statements will be furnished upon request, and failure to receive statements for any reason whatsoever, will not entitle the customer to further time to pay account, or to a continuation of gas supply if the account is overdue.

(f) A residential apartment shall be defined as a room or group of rooms which are revenue producing and which contain a sink and/or cooking facilities and shall be considered a separate apartment for metering and billing purposes. House trailers shall also be considered separate apartments for metering and billing purposes.

(g) Residential customer premises shall be metered and billed separately even if under common ownership, and combined metering or billing shall not be permitted. Commercial and industrial premises shall be considered separate when not on the same tract or contiguous tracts of land, or when each is a complete unit not physically integrated with, or essentially a part of, the other or others, and each renders a complete service or produces a finished product. Tracts of land separated by public streets, roads, or alleys shall be considered non-contiguous tracts.

(h) The Company may make a charge of two dollars (\$2.00) for any special meter reading which it is called upon to make other than on the regular reading date. Where interim meter readings are furnished to the owner of premises, the Company accepts no responsibility as to the distribution of the monthly bill as between tenants.

(i) Claims for error in statements rendered should be made by the customer as soon as discovered; if the claim is found to be meritorious, the Company will make proper adjustment on the customer's subsequent bills, or make refund to the customer within a reasonable time.

(j) The Company shall make a test of the accuracy of registration of a meter upon request of a customer. If such test shows the meter to be slow or within the tolerance limit as to accuracy of registration, the customer may be required to pay a charge of thirty-six dollars (\$36.00) for each test so made. If the test shows the meter to be fast and in excess of the tolerance limit of accuracy, such test shall be made at the expense of the Company and an adjustment shall be made with the customer.

(k) In case a meter ceases to register, the quantity consumed will be estimated from the amount consumed during the corresponding period for the previous year, giving due consideration to weather and other pertinent factors, or by such other method that will be equitable.

7. **CONNECTIONS AND EXTENSIONS**

(a) The Company will make, own, and maintain all necessary connections with its street mains and install a service line to the customer's property line where the Company may at its option install a service cock and box. In addition:

(1) the Company will install a yardline from the customer property line to the inlet side of the meter;

(2) the Company will install up to one hundred (100) feet of yardline at its expense for each residential customer using gas water heating and gas central comfort heating. The installation cost of yardline beyond one hundred (100) feet, and for customers not using both gas water heating and gas central comfort heating, will be determined by an economic feasibility model. The costs so determined will be charged to the customer.

(3) The installation costs of yardline for all commercial customers will be determined by the Company using an economic feasibility model and applicable charges will be determined from this model.

(b) New Meter Locations

(1) Residential and Small Commercial Installations

If the customer's structure is located within one hundred (100) feet of the Company's street main or the customer's property line, whichever is nearest, the Company will install the meter at the side of the customer's structure.

(2) Large Commercial Installations

All new meter set locations will be determined by mutual agreement between the customer and the Company. Any such location must provide for an adequate margin of safety from public road and in-plant traffic. Customer shall have the duty to notify Company of any changes in traffic patterns or any other conditions which subsequently render any agreed-upon location unsafe. Company shall not be liable to customer for any damages caused by an impact to a meter.

As to all customer yardlines, the Company will own, maintain and specify the route of the yardline piping. Access must be granted on customer's property for replacement or repairs of these Company-owned facilities. The Company will also set and own the meter and regulator, but all piping, connections and appliances on the outlet side of meter for the purpose of utilizing gas shall be furnished and installed by the house owner or customer at the owner's or customer's risk and expense.

(c) Extensions from the Company's distribution lines and/or pipeline taps will be made under the following conditions and circumstances:

(1) The Company will install up to 100 feet of main at its expense for each residential customer using both gas water heating and gas central comfort heating. Main extensions in excess of 100 feet may require a customer contribution. The customer contribution will be determined by the Company using an economic feasibility model. The contribution so determined will be charged to the customer. The Company may, at its discretion, enter into an agreement with the customer(s) providing for an appropriate refund of the customer(s)' contributions in the event additional customers are later added to the extension within 5 years from the date of its installation, provided however, the total amount refunded shall never exceed that customer's total contribution amount.

(2) An economic feasibility model will be prepared by the Company for all commercial customer main extensions, and applicable charges to the customer will be determined from this model.

(3) The Company will establish, when capital funds are available, such new distribution service where the Company will be reasonably assured of a reasonable return on its investment.

(d) The Company will not be required to enlarge its system of mains to meet the demand for gas of a prospective customer or to provide for an appreciable increase in the demand of a present customer unless in the judgment of the Company a reasonable rate of return is assured as a result of the expenditure required.

(e) When the Company extends its main to serve new customers, the Company will extend from that existing main which, in its judgment will be most advantageous for rendering service.

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(f) Where the customer requires that the customer's meter be placed underground in a curb box, the Company will make a reasonable charge to cover the additional cost of the underground meter, the cost of the curb box and lid and added installation cost. The installation shall become and remain the property of the Company.

(g) A standard Rural Gas Sales Contract must be executed by each customer requesting a pipeline tap. The Company will not make a tap on any federally certificated transmission line, unless, in the judgment of the Company, a reasonable rate of return can be earned as a result of the expenditure required to construct the tap and serve the customer, without unreasonable consequences to other customers. In addition, the Company will not make or serve a tap on any other transmission line, field gathering pipeline, or lines to wells which in the Company's opinion, presently contain or may in the foreseeable future contain undehydrated gas, liquid hydrocarbons, sour gas, or gas that is otherwise not merchantable. The Company may discontinue service whenever it believes reliable service cannot continue to be provided for any reason, including, but not limited to, water content of the gas furnished.

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(h) Replacement/Repair of Existing Yardlines

(1) If the Company determines that leakage exists in a yardline which was originally installed by the Company and the leakage can be eliminated by minor repairs (e.g., by tightening/replacing fittings or replacing short sections of pipe), then the Company shall make such repairs.

(2) If the Company determines that leakage exists in a yardline originally installed by person(s) other than the Company, the Company will replace the yardline consistent with the provisions of paragraph 7.(a) above. The Company will own, maintain, and specify the route of the yardline piping.

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(3) After a yardline replacement under this section has been made, the Company shall perform periodic leak surveys and, if steel pipe is used, install and maintain cathodic protection on the yardline consistent with all regulatory requirements as well as Company policy and procedure.

(4) The location of all classes of meters will be determined as stated in Section 7 (b). Should the Company change the location of the meter station in conjunction with the replacement/repair of a yardline, the Company will bear all cost involved.

(i) Excess Construction Allowance

(1) Where the value of the Construction Allowance (allowed footage multiplied by current cost) exceeds Company's investment in mains, service lines, and yard lines required to serve a customer or a grouping of customers, Company may, at its option, utilize excess allowances to defray the cost of gas piping and other facilities required for gas utilization.

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