NATURAL GAS SERVICE LINE & METER INSTALLATION APPLICATION
NEW RESIDENTIAL STRUCTURE

CenterPoint Energy

Please complete application and return with site survey.

Business Partner Number

PROPERTY RECEIVING SERVICE	BILLING INFORMATION
Legal Address	(Company) Name
Physical City/Township	Contact Name
State ZIP Code	Address
Property Identification #	City/State/ZIP
Legal Description Lot Block	Phone Fax
Addition/Subdivision	Email

What is the primary use of the building? ☐ Residence ☐ Other Residential Structure (e.g. Garage) _____

NOTE: If this building will be used as a business, please contact MN Meter and Service Requests Hotline at 612-342-5123 or 800-342-4166.

Field Contact Name _____ Phone _____ Email _____

CONSTRUCTION INFORMATION

BUILDING TYPE

☐ Single Family Home
☐ Town Home
☐ Mobile Home
☐ Other _____

A SITE READY PHOTO OF YOUR STRUCTURE IS REQUIRED PRIOR TO INSTALLATION.

A picture is needed showing your meter location starting at the ground and up to the roof.

SEND PHOTO WITH WORK ORDER NUMBER TO:
CSV.NEWCONSTRUCTION@CenterPointEnergy.com

CONSTRUCTION SCHEDULE
Refer to page 2 for Site-Readiness Requirements

Projected Site-Ready Date _____
Requested Installation Date _____
Closing Date _____

Indicate the desired meter location below. Refer to Natural Gas Meter Requirements and Natural Gas Service Line Requirements on page 2.

☐ Marked on attached Site Survey
☐ Opposite garage _____ feet back from front corner ☐ right side ☐ left side
☐ On garage _____ feet back from front corner ☐ right side ☐ left side
☐ Other Location _____

What pressure is required at the meter? ☐ 2PSI ☐ 7"WC

Meter sets should be located away from potential damage from vehicles. Meters exposed to potential vehicle damage will require meter protection at an additional charge. Refer to page 2.

Will meter be exposed to vehicle damage? ☐ Yes ☐ No

GAS LOAD INFORMATION

HEAT SOURCES
Check all available heat sources.

☐ Natural Gas Furnace or Boiler
☐ Non-Gas Furnace or Boiler
☐ Air Source Heat Pump
☐ Geothermal Heat Pump
☐ Electric Baseboard Heating
☐ Electric Plenum Heater
☐ Biofuel (wood, corn, etc...)
☐ Other _____

NATURAL GAS APPLIANCES
Indicate the number of each type of natural gas appliance and total BTU ratings rounded to the nearest 1,000.

#	Appliance Type	Total BTUs	#	Appliance Type	Total BTUs
___	Furnace	,000 BTUs	___	Tankless Water Heater	,000 BTUs
___	Boiler	,000 BTUs	___	Water Heater	,000 BTUs
___	Range/Oven	,000 BTUs	___	Clothes Dryer	,000 BTUs
___	Fireplace	,000 BTUs	___	Garage Heater	,000 BTUs
___	Fire Pit	,000 BTUs	___	Grill	,000 BTUs
___	Generator	,000 BTUs	___	Other _____	,000 BTUs
___	Pool Heater	,000 BTUs		**Total Gas Load**	,000 BTUs

LEGAL AND REGULATORY

- Applicable construction charges and other charges will be assessed pursuant to rates and tariffs on file with the Minnesota Public Utilities Commission, including out-of-season charges, extraordinary construction costs and/or additional charges. All rates, charges and conditions of service are governed by applicable CenterPoint Energy Tariffs. Charges listed on this form are provided for informational purposes only. The customer should consult CenterPoint Energy's tariff for current charges. CenterPointEnergy.com/Tariffs
- When a multiple meter fit (2-fit and larger) is installed, CenterPoint Energy will label each meter with a house unit number using a permanent marker. The customer will be responsible for labeling the house piping as stipulated in Section 401.7 of the International Fuel Gas Code, and connecting the correct meter to the appropriate house piping.
- There is a basic customer charge per meter, per month. Billing for this basic charge will commence within 30 days of meter installation. Installation charges will be billed upon completion.
- BY ACCEPTING GAS SERVICE CUSTOMER AGREES TO ALL OF THE TERMS AND CONDITIONS OF SERVICE AS CONTAINED IN APPLICABLE TARIFFS. Customer will reimburse CenterPoint Energy for all applicable Construction charges pursuant to rates and tariffs on file with the Minnesota Public Utilities Commission, including out-of-season charges, extraordinary construction costs and/or additional charges. Tariff charges may change without notice to customer.
- **By my signature, I agree I have read and understand the terms and conditions of this application for gas meter and service line installation, including terms contained in applicable tariffs.**

Signature of Applicant _____ Printed Name _____ Date _____

☐ Property Owner ☐ Authorized Agent of Property Owner

ELECTRONIC SIGNATURE DISCLOSURE: *CenterPoint Energy accepts electronic signatures pursuant to Minnesota statute 302A.015.*

NATURAL GAS SERVICE LINE & METER INSTALLATION APPLICATION

CONSTRUCTION CHARGES - Applicable year round

Excess Service Line Footage - $4.00 per foot

NOTE: $4 per foot will be charged for footage over 75 feet for service to a residence where a natural gas furnace or boiler is the primary source of heat. Service to any other structure will require a quote.

Directional Boring *(If necessary)* **Per Inspector's Quote**

EXTRAORDINARY CHARGES - As necessary per ground conditions

Long Side Directional Boring - $400 per hour (average 10 hours)

VAC Truck (gas main under pavement) **- $330 per hour**

These charges are current as of February 2023 and may change in accordance with CenterPoint Energy's contract rates.

METER PROTECTION CHARGES - If required

Guard Posts installed during the Construction Season

1 Post = $287	2 Posts = $574	3 Posts = $663
4 Posts = $576	5 Posts = $690	6 Posts = $828

7 or more posts = $138 each additional

Guard Posts Installed Out-of-Season **See Out-of-Season Construction Charges**

NATURAL GAS METER REQUIREMENTS (May vary by city)

- Regulator and relief valve must be located where gas can escape freely away from any opening into the building or any source of ignition. A 3' clear zone is required from:
  - Fresh air intakes, exhaust vents or water spigots
  - Doors, operable windows or overhead garage doors
  - Electric meter, water meter, subpanels or breakers
  - Air conditioner or heat pump units, shut-offs or breakers
  - Exterior lights, outlets, internet, telephone or cable circuits
  - Outdoor grills or fire pits
- Avoid locations directly below roof valleys, downspouts, decks, stairs or partial overhangs to prevent damage from falling ice.
- Meter should be located away from potential damage to vehicles. Meters exposed to potential damage will require meter protection at an additional charge. See Meter Protection Charges above for details.
- Banked meters are preferable for townhouse buildings, whenever possible.

NOTE: The customer will be responsible for all costs to relocate the gas meter if the customer does not adhere to the minimum clearance requirements or there is a request to relocate the meter after the initial installation.

NATURAL GAS SERVICE LINE REQUIREMENTS

- Minimum of 3' from property line (unless easement exists)
- Minimum of 6' from building structure, if service line will be parallel to it
- Minimum of 8' from buried fuel tanks (varies by municipality)
- Minimum of 10' from wells and septic tanks
- Installed in a straight line perpendicular to gas main when possible

CONTACT INFORMATION

Work Order Management/MN Meter & Service Request Hotline: 800-342-4166 or 612-342-5123

Construction Services Scheduling & Site Readiness Hotline: 612-321-5310

Website: **CenterPointEnergy.com**

E-mail: **WOM@CenterPointEnergy.com**

Mail: **Work Order Management**
CenterPoint Energy
6161 Golden Valley Rd., Bldg. A
Golden Valley, MN 55422

NOTE: Processing time is 4-6 weeks from receipt of application.

OUT-OF-SEASON CONSTRUCTION CHARGES*

When winter conditions exist between DECEMBER 1 and MARCH 31

After December 1, installations requiring a road crossing may be unavailable due to municipality restrictions or weather conditions.

Frost Burner Charges $272 per burner per day

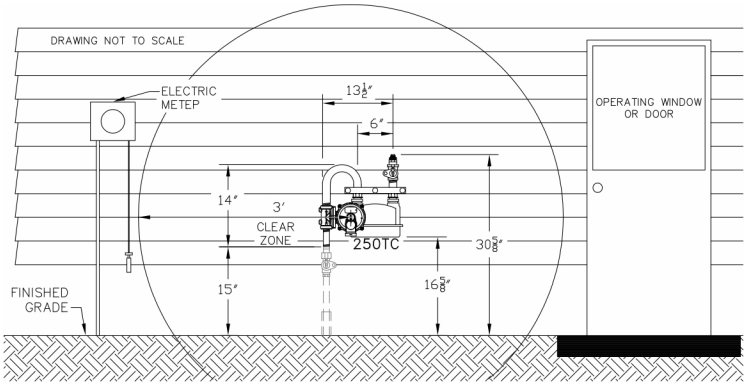
Note: Typically two burners are needed for three to six days. Site conditions may require additional usage.

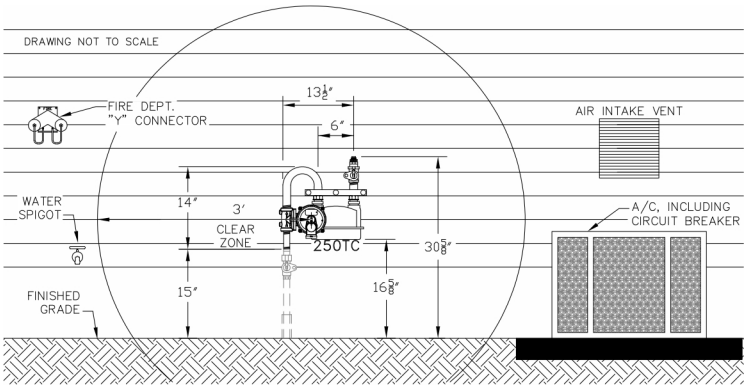
Service Footage Charges $4.00 per foot for entire service length

**Out-of season construction charges are in addition to construction charges.*

**Out-of-season construction charges will not apply if the following conditions are met:*
- *A completed, signed application is received by **OCTOBER 15***
- *The property meets site-ready requirements by **December 1***

MINIMUM CLEARANCES FOR GAS METER INSTALLATION





INSTALLATION SITE-READINESS REQUIREMENTS

- Site must be graded to within 6" of final grade
- Basement / Foundation in and backfilled
- Clear 8' wide path from the gas main to meter location
- All exterior walls must be framed
- All roof trusses must be set
- Site Ready picture of structure
- Clearly mark / stake the location of all private underground utilities located on the property such as:
  - Sewer lines
  - Water lines
  - Electric lines
  - Fuel lines
  - Sump drains/extensions
  - Septic tanks/drain fields
  - Wells
  - Sprinkler systems
  - Invisible fences

NOTE: CenterPoint Energy and its representatives are not responsible for damage to these items if they are not clearly marked at the time of installation.

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