



## FACILITY LOCATION REQUEST

To have existing gas or electric facilities located for your project area, please fill out the following request form and send it in with a vicinity sketch, site plan and/or plat with the area of concern marked. Please send completed form with relevant plans/drawings to the following address:

CenterPoint Energy Houston  
Surveying & Right of Way  
1111 Louisiana, 7<sup>th</sup> floor  
Houston, Texas 77002

Questions: D'Wayne Orsak (713) 207 4369  
Munir Odhwani (713) 207 0433

Date: \_\_\_\_\_

Requesting Firm Name: \_\_\_\_\_

Contact Person's Name: \_\_\_\_\_

Return address: \_\_\_\_\_

Phone number: \_\_\_\_\_ Fax number: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

If you are a Consultant, for whom are you requesting the work? (i.e., Municipality, City, State, County, or Private Entity) \_\_\_\_\_

Project Title \_\_\_\_\_

Limits including key map page number \_\_\_\_\_

\_\_\_\_\_ Key map# \_\_\_\_\_

Scope of Proposed work (ex. Pipeline, Utility, Paving, Private Development, etc.) \_\_\_\_\_

\$1000 minimum fee \* (4 hours @ \$250) + \$250 for each additional hour of field work.  
(Horizontal locate and depth of cover)

**\*\*\*Minimum fee due with request form. Fee payable to "CenterPoint Energy Houston"\*\*\***

I certify that the information provided is accurate and I realize that the cost of this request may exceed the minimum fee and that I will be responsible for any additional cost at the rate described above. By my signature below, I do hereby acknowledge and agree that this facility location service, performed by CenterPoint Energy (CNP) or its contracted personnel at my request, does in no way give consent or approval for me, my contracted personnel, or related clients, to place improvements of any kind whatsoever above, below, on, or adjoining CNP's facilities. In the event plans are made to cross over, under, or run within CNP's facilities, easements, or rights of way, I agree to provide CNP a full set of plans depicting/outlining the scope of said plans. I further agree that I will not move forward with said plans prior to receiving a formal Consent to Encroach and/or a Letter of No Objection from CNP Surveying and Right of Way Department.

\_\_\_\_\_  
Signature of Requestor

If this form is not completed correctly, your request for locating may be delayed until we receive the pertinent information.