



CONSENT TO ENCROACHMENT APPLICATION (IN/OH)
(THIS APPLICATION IS SUBJECT TO CANCELLATION AT CENTERPOINT ENERGY'S
SOLE DISCRETION AND WITHOUT FURTHER NOTICE)

MAILING ADDRESS: ATTN: Land & Field Services – Land Management
P.O. Box 209, Evansville, Indiana 47702
EMAIL: encroachmentgroup@centerpointenergy.com

Date of Application: _____

LOCATION OF ENCROACHMENT(S):

Parcel ID(s) _____

City _____ **County** _____ **State** _____

NAME OF PROPERTY OWNER(S): _____

NAME OF ENTITY, JURISDICTION OR INDIVIDUAL THAT WILL EXECUTE ENCROACHMENT AGREEMENT:

(Name) (Title) (Entity)

POINT OF CONTACT INFORMATION:

(Name) (Title) (Entity)

(Office) (Mobile) (Email)

PROPOSED CONSTRUCTION START DATE: _____

BRIEF DESCRIPTION OF ENCROACHMENT(S): _____

THE FOLLOWING MUST BE INCLUDED WITH THIS APPLICATION:

- A. Non-refundable application fee of **\$800.00, made payable by check** to **CenterPoint Energy**
*electronic payments are not accepted at this time.
- B. If the application is approved, an additional non-refundable fee of \$500.00 must be paid within 10 working days of notice of approval.
- C. CenterPoint Energy private and/or public utility Easement(s) to be impacted by encroachment(s)
- D. Pipeline Crossing Evaluation Form (attached)
- E. Deed(s) for all parcels listed above
- F. **One (1) Certified Survey, labeled Exhibit "A", a maximum of 8.5"X 11" page, no color, with the following minimum requirements:**
 - 1. North arrow and scale, County and State, Section Township Range, or other applicable land grants.
 - 2. Point of Beginning and Point of Termination (with State Plane Coordinates if available) for all encroachments.
 - 3. Type and size of each encroachment identified by a centerline symbol or a cross hatched area with its own unique symbology
 - 4. Legend notating all symbology related to the encroachment and impacted area
 - 5. All dimensions of the encroachment(s).
 - 6. Stationing along the electric facilities, where applicable. Illustrate closest electrical pole(s) and electrical facilities to proposed encroachment.
 - 7. Bearing & distance of crossing or longitudinal occupation.
 - 8. Locative reference – Tie to a street, property lines, property corners, and/or easement lines.
 - 9. Tract and easement reference information, including width of acquired/dedicated CenterPoint Energy private and public utility easement areas.
 - 10. Basis of bearings (& coordinates if used).
 - 11. Professional Land Surveyor certification with seal, signature, printed name, current date, and registration number.
 - 12. Name, address and phone number of professional land surveyor and firm that prepared the exhibit.
 - 13. A plan view and profile view of the proposed encroachment(s), and clearances relative to electric and gas facilities.
 - 14. Include reference to voltage class for all proposed electric facilities
 - 15. Roadways, curbs, sidewalks, pathways, and trails require a materials cross section typical.
 - 16. Current ownership information, not purchaser's names. Including Parcel ID and Deed reference.

***Certified Surveys may be submitted by email separate from the application and payment. Please note that project review will not begin until the application, certified surveys (that meet the above criteria), and payment have been received.**

If any CenterPoint Energy facilities require physical location by CenterPoint Energy, in the field, as part of the review process, an additional fee of \$250.00 per hour or a minimum fee of \$1,000.00, whichever is greater, must be paid within 10 working days of notice of said required work to be at requestor's sole cost/expense.

Should the adjustment of CenterPoint Energy facilities, in the sole opinion of CenterPoint Energy, be necessitated by such encroachment(s), the cost of such adjustments, plus any required engineering costs, etc., shall be paid in addition to the fees paid for this application by the requestor or owner and such costs must be paid and such adjustments completed before an Encroachment Agreement instrument will be granted.

****Please be advised that any actual adjustment of facilities or required physical location of facilities could potentially require a significantly longer processing time. ****

If the proposed encroachment(s) is approved, CenterPoint Energy will prepare an Encroachment Agreement to be signed and accepted by the executing party, the original Agreement with notarized signature must be returned for final execution to CenterPoint Energy within ten (10) days after receipt. The Encroachment Agreement will be placed of public record and a copy of the recorded Encroachment Agreement will be forwarded to you via email for your files.

I certify that the information provided is true and accurate, and I realize that incomplete information may delay or invalidate this application. I also acknowledge that submitting this application does not guarantee approval of my request.

Signature: _____