

2017 Recommissioning Study Application

CUSTOMER INFORMATION

<i>Company</i> _____	<i>Mailing address (if different)</i> _____
<i>Contact name</i> _____	_____
<i>Email</i> _____	<i>City / State / Zip</i> _____
<i>Phone</i> _____	<i>Account #</i> _____
<i>Facility address</i> _____	
<i>City / State / ZIP</i> _____	

STUDY PROVIDER INFORMATION

<i>Company name</i> _____
<i>Contact person</i> _____
<i>E-mail address*</i> _____
<i>Facility address</i> _____
<i>City / State / Zip</i> _____

Study Cost: _____

Required: Are you or the study provider applying for electric utility funding? Yes No

If the electric utility funding amount is known, please state it here: \$ _____

Do you authorize CenterPoint Energy to contact the electric utility regarding the Recommissioning Study? Yes No

If yes, please provide: Name of person authorizing and company name: _____

PROGRAM DETAILS

A Recommissioning Study helps CenterPoint Energy customers identify low-cost and no-cost energy-saving measures that, when implemented, will reduce operating costs and improve the efficiency of the existing mechanical systems in their commercial buildings. CenterPoint Energy will provide funding to our customers to offset a portion of the study costs for a third-party study provider to identify the energy savings measures. Funding levels are dependent upon projected gas savings potential at the facility. Funding provided by the customer's electric utility does not disqualify the customer from applying for additional gas-related funding through CenterPoint Energy. CenterPoint Energy will also rebate qualifying implemented gas-savings measures.

The Recommissioning Program has two components that must be addressed to receive funding:

- **Application/Proposal component:** See sections "Application Instructions" and "Required Proposal Content" for requirements. Please see reverse for details.
- **Study/Evaluation component:** See section "Required Evaluation Content" for requirements.

Provided that the project meets the qualifications of both these components, funding will be issued to the customer after receipt and review of the paid study invoice and the completed study report by the study provider (see "Evaluation Minimum Content"). CenterPoint Energy will advise the customer and study provider of the funding potential in the table below upon pre-approval of the application.

Table 1. *Study Funding Pre-Approval Amount, to be completed by CenterPoint Energy CIP Representative.*

INTERNAL USE ONLY

This study is pre-approved for \$ _____ of funding through CenterPoint Energy's Recommissioning Program.

CPE CIP Technical Representative _____ Date _____

Application Instructions

Application must be completed and submitted along with the study proposal (see "Required Proposal Content").

Application Qualifications

Customer must get study funding pre-approval from CenterPoint Energy prior to initiation of the study. Applications for projects already initiated will not be accepted.

Required Proposal Content

The study provider's proposal must include the following details:

- Description of facility
- Description of existing HVAC system/gas-related systems and components
- Clearly stated purpose for the need of the evaluation
- Preliminary recommendations
- Specific objectives set by the customer

Required Study Content

The evaluation report must include the following details:

- A detailed description of the facility, including the gas-related systems and components.
- A description of the energy conservation measures, including the gas-related aspects of these measures.
- A detailed description of the existing equipment, location, capacity, and operational characteristics including type of controls and history of energy usage.
- A description of the proposed changes and the effect on annual usage including control changes.
- If necessary, any drawings, sketches, calculations, field measurements, or additional information to assist justification of the recommended changes.
- An annual energy estimate of the planned savings, including all detailed supporting calculations.
- Submit a draft study to CenterPoint Energy.

Disclaimers

- CenterPoint Energy reserves the right to make the final decision on the total amount of the study funding.
- Customer's facility must be served by CenterPoint Energy with natural gas as the primary source of energy to the process being studied, and the customer's accounts must be in good standing.
- CenterPoint Energy accepts no responsibility for accuracy of calculated or planned energy reduction.
- This program has limited funding and funding may not be available for submitted evaluations.
- CenterPoint Energy reserves the right to inspect the customer's facility and to make additional request for data or justification for the evaluation.
- CenterPoint Energy reserves the right to accept or reject any application, evaluation or specific portions of content.

INTERNAL USE ONLY				
TECHNICAL APPROVAL	DATE	REGULATORY APPROVAL		DATE
FUNDING AMOUNT	STUDY RECEIVED	INTERNAL ORDER	GL	REQUESTING COMPANY
		11035488	562020	0072