

2023 Commercial Boiler Tune-Up Rebate Application



MINNESOTA

Program dates: Jan. 1, 2023 through Dec. 31, 2023

- 1) Review the **Terms & Conditions** on the back of this form to ensure all program requirements are met.
- 2) Enclose paid in full invoice showing tune-up cost (excluding taxes).
- 3) For questions about rebates, please call your account manager or trade ally representative at (612) 321-4330 or (800) 234-5800, Ext. 4330.

CUSTOMER INFORMATION (Rebate Check Recipient)

Company _____
 Mailing address _____
 City / State / ZIP _____
 Contact person _____
 Phone _____
 E-mail address* _____

*By providing your e-mail address, you are giving us permission to send you e-mails about our conservation rebates and other programs and services.

INSTALLATION INFORMATION (where the work took place)

CenterPoint Energy Gas Account # _____
 Company _____
 Property Address _____
 City / State / ZIP _____

 Customer/Trade Ally/CNP signature

Customer is notified of rebate if signed by Trade Ally/CNP

TRADE ALLY INFORMATION (Mechanical Contractor, Dealer, Distributor, Plumber)

Company _____
 Trade Ally ID# (6-digit)* _____
 Mailing address _____
 City / State / ZIP _____
 Contact person _____
 Phone _____
 E-mail address* _____

*CenterPoint Energy assigns 6-digit Trade Ally ID#'s to participating Trades. If you would like to obtain a Trade Ally ID# or do not know yours, please contact us. A Trade Ally ID# is not required to submit a rebate.

Multi-Family Affordable Housing Bonus Rebate

(Property must have a minimum of 66% income-eligible households to qualify; see reverse for requirements.)

No Yes If yes, please provide:
 Total number of housing units: _____ Number of units occupied by income-eligible households: _____

FOR OFFICE USE ONLY

Meter #	
SIC	
Rate Class	

BUILDING TYPE

Code	Building Type	Code	Building Type	Code	Building Type	Code	Building Type
CV	Convenience Store	CU	Education - College/University	HC	Health/Medical - Clinic	OF	Office - 3-4 Story
RL	Retail - Large (> 30,000 sq ft)	ES	Education - Primary	HO	Health/Medical - Hospital	OM	Office - 5-9 Story
RS	Retail - Strip Mall (< 30,000 sq ft)	MS	Education - Secondary	HT	Hotel/Motel	OH	Office - 10+ Story
WH	Warehouse	MF	Multifamily	FF	Restaurant	OT	Other
MU	Manufacturing						

EQUIPMENT INFORMATION (see back for rebate amounts)

CenterPoint Energy to Complete

	Date of Tune-Up	Boiler and Location	Boiler Rating (BTUH Input)	Post Tune-Up Combustion Efficiency**	Tune-Up Cost [†] (excluding taxes)	Rebate Amount @ 25%
1.					\$	\$
2.					\$	\$
3.					\$	\$
4.					\$	\$
5.					\$	\$
6.					\$	\$
					Rebate total	\$

** Attach flue gas analyzer test tape for reference, if available.

† Rebate is paid on boiler tune-up labor, analyzer, supplies required to perform tune-up and truck charges.

White - CenterPoint Energy

Yellow - Customer/Trade Ally

CNP 1099 (1-2023)

Commercial Boiler Tune-Up Rebate

TERMS & CONDITIONS

REQUIREMENTS

The qualifying equipment must be new, installed and operational in a Minnesota commercial or industrial business that is served with natural gas from CenterPoint Energy between January 1, 2023 and December 31, 2023.

The completed rebate application and proof of purchase must be submitted to CenterPoint Energy by December 31st of the calendar year in which the equipment was installed.

Equipment	Rebate Amount
Boiler tune-up	25% of tune-up costs; cap of \$300 per boiler

PROOF OF PURCHASE AND INSTALLATION

A copy of the dated sales invoice showing the equipment installed, equipment cost and labor, excluding taxes.

Individual boilers are eligible for tune-up rebates only once every other year and must include:

- Measured combustion efficiency using an electronic flue gas analyzer.
- Adjustment of air flow and reduction of excessive stack temperatures.
- Adjustment of draft control.
- Check adequacy of combustion air intake.
- Clean fire side of heat exchanger.

The boiler tune-up rebate is paid out when the following information is submitted:

- The contractor invoice tune-up cost (excluding taxes). Invoice can include the following: tune-up labor, analyzer costs, supplies required to perform the tune-up (parts excluded) and truck charges.
- A documented post-combustion efficiency reading can be included, if available, and can be demonstrated in one of the three ways: a copy of the analyzer tape, a separate form indicating the post efficiency reading, or a post tune-up combustion efficiency written on the front of the rebate form.

CENTERPOINT ENERGY GAS ACCOUNT NUMBER

Customers can obtain their gas account numbers from their monthly bill statement or online at CenterPointEnergy.com/MyAccount. Account number at installation address must be active in order for rebate to be processed.

PROCESSING

Completed rebate forms will be processed in the order in which they are received and are paid on the first come, first served basis. CenterPoint Energy issues a cash rebate, not utility credits. Please allow 6-8 weeks from the time that CenterPoint Energy receives your completed paperwork to receive payment. If you have not received your payment after 8 weeks, please call your account manager or trade ally representative at (612) 321-4330 or (800) 234-5800, Ext. 4330.

MULTI-FAMILY AFFORDABLE HOUSING PROGRAM: Qualifying properties are eligible for a bonus rebate of 25%

- **Program Eligibility:** The building must be a customer of CenterPoint Energy in Minnesota with a commercial natural gas account and have a minimum of five housing units. A minimum of 66% of the units must be occupied by income eligible households.
- Eligibility can be demonstrated by submitting supporting documentation to your CenterPoint Energy account manager through the following manners:
 - Building certified for the Department of Energy Weatherization Assistance Program (WAP) are automatically eligible.
 - Buildings certified for the Minnesota Low Income Rental Classification (LIRC) are automatically eligible.
 - Use Restrictions or Mortgage Covenants which restrict minimum of 66% of housing units to income eligible households can be used to demonstrate eligibility.
 - Other means of demonstrating eligibility, including (but not limited to) participation in the project-based Section B voucher program or other county or state funded program may be acceptable.

Application Checklist

All fields on form are filled in

Signature on form

Copy of invoice attached

Submit completed paperwork by Dec. 31, 2023.
Email:
MNCommercialRebates@CenterPointEnergy.com
Fax to: (612) 321-4561
Mail to: Commercial Rebate Processing
CenterPoint Energy
P.O. Box 59038
Minneapolis, MN 554590038

CenterPoint Energy is not responsible if the trade ally does not provide accurate information about the amount of the rebate or equipment eligibility, for incorrect applications that are not submitted in a timely manner. Rebate qualifications and amounts are subject to change. CenterPoint Energy Conservation Improvement Program (CIP) rebate programs may be cancelled or changed any time.