

# 2020 Commercial Boiler Tune-Up Rebate Application Minnesota



Use this form for one account/meter number. Do not list tune-ups performed on multiple accounts on the same form. See back for important details and how to submit application.

Program dates: Jan. 1 through Dec. 31, 2020. Boiler tune-up must be completed and rebate application submitted by Dec. 31, 2020. For questions about rebates, please call your account manager or trade ally representative at (612) 321-4330 (800-234-5800, ext. 4330).

## CUSTOMER INFORMATION

For company listed on CenterPoint Energy account.

Company \_\_\_\_\_

Mailing address \_\_\_\_\_

City / State / ZIP \_\_\_\_\_

Contact person \_\_\_\_\_

Phone \_\_\_\_\_

E-mail address\* \_\_\_\_\_

\* By providing your e-mail address, you are giving us permission to send you e-mail about our conservation rebates and other programs and services.

Gas bill acct # (required) \_\_\_\_\_

Installation address (associated with account #) \_\_\_\_\_

City / State / ZIP \_\_\_\_\_

Customer/Trade Ally/KAM signature \_\_\_\_\_

Customer is notified of rebate if signed by Trade Ally/KAM

- Required: Please remember to:**
- Enclose paid in full invoice with separate figures for equipment, labor and taxes.
  - Include your account number (above).

For more information, contact: Customer Trade Ally **Send rebate check to:** Mailing address Installation address

**Multi-Family Affordable Housing** (Property must have a minimum of 66% income-eligible households to qualify; see reverse for requirements.)

No Yes If yes, please provide:

Total number of housing units: \_\_\_\_\_ Number of units occupied by income-eligible households: \_\_\_\_\_

## BUILDING TYPE

Code	Building Type	Code	Building Type	Code	Building Type	Code	Building Type
CV	Convenience Store	CU	Education - College/University	HC	Health/Medical - Clinic	OF	Office - 3-4 Story
RL	Retail - Large (> 30,000 sq ft)	ES	Education - Primary	HO	Health/Medical - Hospital	OM	Office - 5-9 Story
RS	Retail - Strip Mall (< 30,000 sq ft)	MS	Education - Secondary	HT	Hotel/Motel	OH	Office - 10+ Story
WH	Warehouse	MF	Multifamily	FF	Restaurant	OT	Other
MU	Manufacturing						

## TRADE ALLY INFORMATION

Trade Ally Name \_\_\_\_\_

Trade Ally ID# \_\_\_\_\_

Address \_\_\_\_\_

City / State / ZIP \_\_\_\_\_

Contact person \_\_\_\_\_

Phone \_\_\_\_\_

E-mail address\* \_\_\_\_\_

## FOR OFFICE USE ONLY

Meter #	_____
SIC	_____
Rate Class	_____

## EQUIPMENT INFORMATION (see back for boiler tune-up rebate amounts)

						CenterPoint Energy to Complete
	Date of Tune-Up	Boiler and Location	Boiler Rating (BTUH Input)	Post Tune-Up Combustion Efficiency**	Tune-Up Cost <sup>†</sup> (excluding taxes)	Rebate Amount @ 25%
1.					\$	\$
2.					\$	\$
3.					\$	\$
4.					\$	\$
5.					\$	\$
6.					\$	\$
					<b>Rebate total</b>	\$

\*\* Attach flue gas analyzer test tape for reference, if available.

† Rebate is paid on boiler tune-up labor, analyzer, supplies required to perform tune-up and truck charges.

## IMPORTANT REQUIREMENTS

1. Boiler tune-up rebate amounts.

Equipment	Rebate Amount
Boiler tune-up	25% of tune-up costs; cap of \$300 per boiler

2. If you are a trade ally, your six digit ID number is required to participate in the Trade Ally Incentive Program. If you do not know your ID#, contact CenterPoint Energy at 612-321-4330.

3. All tune-up work must be completed as described to qualify for the rebate.

4. Technician must complete the following for each boiler that qualifies for a Boiler Tune-Up Rebate

- Measure combustion efficiency using an electronic flue gas analyzer.
- Adjust air flow and reduce excessive stack temperatures.
- Adjust draft control.
- Check adequacy of combustion air intake.
- Clean fire side of heat exchanger.

5. Individual boilers are eligible for tune-up rebates only once every other year.

6. All required information must be submitted before rebate can be paid, including contractor invoice itemizing tune-up costs in the following categories:

- Labor\*
- Analyzer charges\*
- Supplies (cleaning and CO2)\*
- Truck charges\*

*\*Rebate paid on labor, analyzer, supplies required to perform tune-up and truck charges only.*

Post-combustion efficiency readings must also be submitted to CenterPoint Energy.

7. Boiler Tune-up must be performed on equipment served with natural gas from CenterPoint Energy in Minnesota for a commercial or industrial account.

8. All applications must be received by December 31 of the calendar year in which the tune-ups take place. To avoid delays in rebate processing, please submit your paperwork as soon as the tune-up is complete.

9. Please allow six to eight weeks for rebate processing. Rebate checks will be issued to the name listed on the CenterPoint Energy account.

**Multi-Family Affordable Housing Program:** Qualifying properties are eligible for a bonus rebate of 25%.

- Program Eligibility: The building must be customer of CenterPoint Energy in Minnesota with a commercial natural gas account and have a minimum of five housing units. A minimum of 66% of the units occupied by income eligible households.
- Eligibility can be demonstrated by submitting supporting documentation to your CenterPoint Energy account manager through the following manners:
  - Buildings certified for the Department of Energy Weatherization Assistance Program (WAP) are automatically eligible.
  - Buildings certified for the Minnesota Low Income Rental Classification (LIRC) are automatically eligible.
  - Use Restrictions or Mortgage Covenants which restrict minimum of 66% of housing units to income eligible households can be used to demonstrate eligibility.
  - Other means of demonstrating eligibility, including (but not limited to) participation in the project-based Section 8 voucher program or other county or state funded program may be acceptable.

**Mail completed paperwork to:**

**Commercial Rebate Processing**

**CenterPoint Energy**

**PO Box 59038**

**Minneapolis, MN 55459-0038**

**Fax: 612-321-4561**

**Email: [MNCommercialRebates@CenterPointEnergy.com](mailto:MNCommercialRebates@CenterPointEnergy.com)**

For additional rebate forms, visit **[CenterPointEnergy.com/BusinessRebates](http://CenterPointEnergy.com/BusinessRebates)**

Rebate Calculator: **[CenterPointEnergy.com/RebateCalculator](http://CenterPointEnergy.com/RebateCalculator)**

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G/L acct 562020

Internal order 11021956

Requesting Co. 0072

**RETURN CHECK TO COMMERCIAL REBATE PROCESSING, NICOLLET MALL**