

# NATURAL GAS SERVICE LINE & METER INSTALLATION APPLICATION

## EXISTING RESIDENTIAL STRUCTURE



Please complete application and return with site survey or drawing showing a top-down view of the property with privately owned underground facilities marked.

### PROPERTY RECEIVING SERVICE

Legal Address \_\_\_\_\_  
 Physical City/Township \_\_\_\_\_  
 State \_\_\_\_\_ ZIP Code \_\_\_\_\_  
 Property Identification # \_\_\_\_\_  
 Legal Description Lot \_\_\_\_\_ Block \_\_\_\_\_  
 Addition/Subdivision \_\_\_\_\_

### BILLING INFORMATION

Name \_\_\_\_\_  
 Alternate Contact \_\_\_\_\_  
 Billing Address \_\_\_\_\_  
 City/State/ZIP \_\_\_\_\_  
 Phone(s) \_\_\_\_\_ Fax \_\_\_\_\_  
 Email \_\_\_\_\_

What is the primary use of the building? Residence Other Residential Structure (e.g. Garage) \_\_\_\_\_  
 NOTE: If this building will be used as a business, please contact MN Meter and Service Requests Hotline at 612-342-5123 or 800-342-4166.

Which of these are present on the property? City Sewer City Water Septic Well \_\_\_\_\_  
 What pressure is required at the meter? 2PSI (High Pressure) 7"WC (Low Pressure) \_\_\_\_\_  
 NOTE: If unsure what pressure is required, contact a licensed gas plumber or HVAC contractor

### DESIRED GAS METER LOCATION

Please attach a site survey of the property or a drawing showing a top-down view of the home/structure and street. Clearly mark desired meter location. Refer to meter location and service line requirements on page 2. Also mark any privately-owned underground facilities such as sewer lines, septic tanks, drain fields, water lines, wells, sprinkler systems, electric lines, invisible fences, telephone lines, fuel lines or sump drains/extensions. Include a directional indicator that points north. See example of drawing on page 2.

### GAS LOAD INFORMATION

#### HEAT SOURCES

Check all available heat sources.

Natural Gas Furnace or Boiler \_\_\_\_\_  
 Non-Gas Furnace or Boiler \_\_\_\_\_  
 Air Source Heat Pump \_\_\_\_\_  
 Geothermal Heat Pump \_\_\_\_\_  
 Electric Baseboard Heating \_\_\_\_\_  
 Electric Plenum Heater \_\_\_\_\_  
 Biofuel (wood, corn, etc...) \_\_\_\_\_  
 Other \_\_\_\_\_

#### NATURAL GAS APPLIANCES

Indicate the number of each type of natural gas appliance and total BTU ratings rounded to the nearest 1,000.

#	Appliance Type	Total BTUs	#	Appliance Type	Total BTUs
___	Furnace	___,000 BTUs	___	Tankless Water Heater	___,000 BTUs
___	Boiler	___,000 BTUs	___	Water Heater	___,000 BTUs
___	Range/Oven	___,000 BTUs	___	Clothes Dryer	___,000 BTUs
___	Fireplace	___,000 BTUs	___	Garage Heater	___,000 BTUs
___	Fire Pit	___,000 BTUs	___	Grill	___,000 BTUs
___	Generator	___,000 BTUs	___	Other _____	___,000 BTUs
___	Pool Heater	___,000 BTUs	<b>Total Gas Load</b>		___,000 BTUs

### LEGAL AND REGULATORY

- Applicable construction charges and other charges will be assessed pursuant to rates and tariffs on file with the Minnesota Public Utilities Commission, including out-of-season charges, extraordinary construction costs and/or additional charges. All rates, charges and conditions of service are governed by applicable CenterPoint Energy Tariffs. Charges listed on this form are provided for informational purposes only. The customer should consult CenterPoint Energy's tariff for current charges. [www.CenterPointEnergy.com/Tariffs](http://www.CenterPointEnergy.com/Tariffs)
- When a multiple meter fit (2-fit and larger) is installed, CenterPoint Energy will label each meter with a house unit number using a permanent marker. The customer will be responsible for labeling the house piping as stipulated in Section 401.7 of the International Fuel Gas Code, and connecting the correct meter to the appropriate house piping.
- There is a basic customer charge per meter, per month. Billing for this basic charge will commence within 30 days of meter installation. Installation charges will be billed upon completion.
- BY ACCEPTING GAS SERVICE CUSTOMER AGREES TO ALL OF THE TERMS AND CONDITIONS OF SERVICE AS CONTAINED IN APPLICABLE TARIFFS. Customer will reimburse CenterPoint Energy for all applicable Construction charges pursuant to rates and tariffs on file with the Minnesota Public Utilities Commission, including out-of-season charges, extraordinary construction costs and/or additional charges. Tariff charges may change without notice to customer.
- **By my signature, I agree I have read and understand the terms and conditions of this application for gas meter and service line installation, including terms contained in applicable tariffs.**

Signature of Applicant \_\_\_\_\_ Printed Name \_\_\_\_\_ Date \_\_\_\_\_

Property Owner \_\_\_\_\_ Authorized Agent of Property Owner \_\_\_\_\_

**ELECTRONIC SIGNATURE DISCLOSURE:** CenterPoint Energy accepts electronic signatures pursuant to Minnesota statute 302A.015.

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## CONSTRUCTION CHARGES - Applicable year round

**Excess Service Line Footage - \$4.00 per foot**  
*Note: \$4 per foot will be charged for footage over 75 feet for service to a residence where a natural gas furnace or boiler is the primary source of heat. Service to any other structure will require a quote.*

**Directional Boring (if necessary) Per Inspector's Quote**  
**Main Installation Charges (if necessary) Per Quote**  
*Gas main charges are in addition to service line installation charges.*

## EXTRAORDINARY CHARGES - As necessary per ground conditions

**Long Side Directional Boring - \$250 per hour** (average 10 hours)  
**VAC Truck (gas main under pavement) - \$275 per hour**  
 These charges are current as of February 2017 and may change in accordance with CenterPoint Energy's contract rates.

## METER PROTECTION CHARGES - If required

**Guard Posts installed during the Construction Season**

1 Post = \$394	2 Posts = \$767	3 Posts = \$1121
4 Posts = \$1454	5 Posts = \$1768	6 Posts = \$2061
7 or more posts = \$334 each additional		

**Guard Posts Installed Out-of-Season See Out-of-Season Construction Charges**

## NATURAL GAS METER REQUIREMENTS (May vary by city)

- Regulator and relief valve must be located where gas can escape freely away from any opening into the building or any source of ignition. A 3' clear zone is required from:
  - Fresh air intakes, exhaust vents or water spigots
  - Doors, operable windows or overhead garage doors
  - Electric meter, water meter, subpanels or breakers
  - Air conditioner or heat pump units, shut-offs or breakers
  - Exterior lights, outlets, internet, telephone or cable circuits
  - Outdoor grills or fire pits
- Avoid locations directly below roof valleys, downspouts, decks, stairs or partial overhangs to prevent damage from falling ice.
- Meter should be located away from potential damage to vehicles. Meters exposed to potential damage will require meter protection at an additional charge. See Meter Protection Charges above for details.
- Banked meters are preferable for townhouse buildings, whenever possible.

**NOTE:** The customer will be responsible for all costs to relocate the gas meter if the customer does not adhere to the minimum clearance requirements or there is a request to relocate the meter after the initial installation.

## NATURAL GAS SERVICE LINE REQUIREMENTS

- Minimum of 3' from property line (unless easement exists)
- Minimum of 6' from building structure, if service line will be parallel to it
- Minimum of 8' from buried fuel tanks (varies by municipality)
- Minimum of 10' from wells and septic tanks
- Installed in a straight line perpendicular to gas main when possible

## CONTACT INFORMATION

**Work Order Management/MN Meter & Service Request**  
**Hotline: 800-342-4166 or 612-342-5123**  
**Fax: 800-365-9188 or 612-321-5573**

**Construction Services**  
**Scheduling & Site Readiness Hotline: 612-321-5310**

**Website: CenterPointEnergy.com**  
**E-mail: WOM@CenterPointEnergy.com**  
**Mail: Work Order Management**  
**CenterPoint Energy**  
**P.O. Box 1165**  
**Minneapolis, MN 55440-1165**

**NOTE:** Processing time is 4-6 weeks from receipt of application.

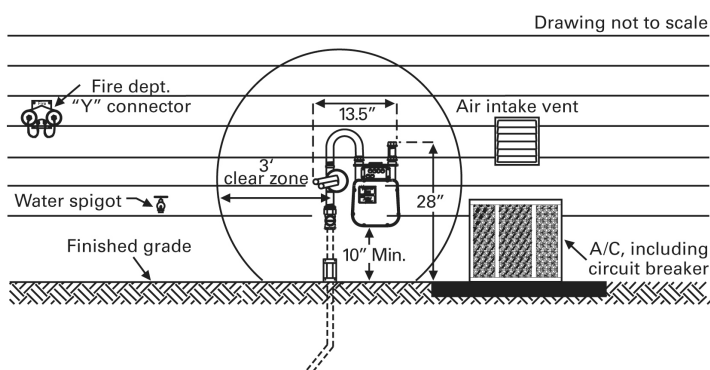
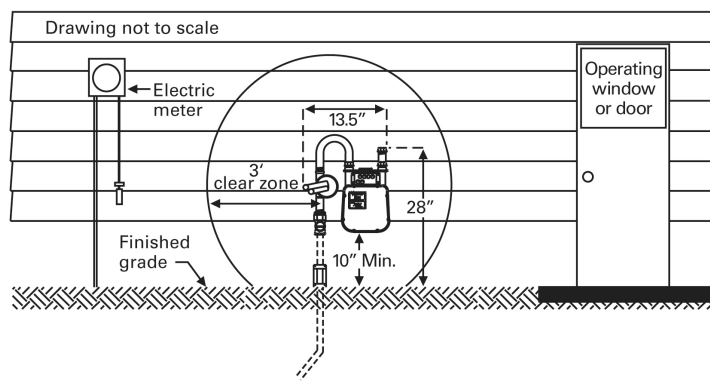
## OUT-OF-SEASON CONSTRUCTION CHARGES\*

**When winter conditions exist between NOVEMBER 1 and APRIL 1**  
*After November 1, installations requiring a road crossing may be unavailable due to municipality restrictions or weather conditions.*

**Frost burner charges \$240 per burner per day**  
*Note: Typically two burners are needed for three to six days. Site conditions may require additional usage.*

**Service Footage Charges \$4.00 per foot for entire service length**  
*\*Out-of-season construction charges are in addition to construction charges.*  
*\*CenterPoint Energy does not provide property restoration if the service is installed during the out-of-season time frame.*  
*\*CenterPoint Energy cannot guarantee service installation within the current year if the application is received after **SEPTEMBER 1**.*

## MINIMUM CLEARANCES FOR GAS METER INSTALLATION



## EXAMPLE OF PROPERTY DRAWING

