



TEMPORARY ACCESS APPLICATION FORM

SURVEYING & RIGHT OF WAY

CENTERPOINT ENERGY, P. O. BOX 1700, HOUSTON, TEXAS 77251
TELEPHONE (713) 207-LROW(5769); FACSIMILE (713) 207-9040
COURIER ADDRESS: 1111 LOUISIANA, 7TH FLOOR 77002

Date of Application

REQUESTOR INFORMATION: (Print or Type Only)

Name:	Company	Contact Person	Phone Number	E-Mail
Street Address	City		State	Zip Code

LOCATION DESCRIPTION/PURPOSE:

DURATION OF TEMPORARY ACCESS: _____ to _____

MAP REQUIREMENTS:

For review purposes, requestor shall provide two (2) copies of site maps showing project location, which must include the configuration of the proposed temporary access area on CenterPoint Energy’s right of way. All CenterPoint Energy facilities located within or adjacent to the proposed temporary access area must be clearly indicated on the map.

PROCEDURES:

- Should there be any pipelines or the facilities of a third party located within the proposed temporary access area, it is the responsibility of the requestor to contact said third party for their approval. The requestor is also responsible for securing permission from any other party where CenterPoint Energy has only limited property rights.
- No temporary access requests will be processed unless signed by the requestor or by an authorized agent for the requestor (corporations, partnerships, etc.).
- Upon receipt of the request and all appropriate information, CenterPoint Energy will require approximately 4-8 weeks for complete review of the request. Any revisions or incomplete information may delay or lengthen the review process. CenterPoint Energy, in its review of the request, reserves the right to request additional information. The requestor herein agrees to provide said additional information should it be required.
- There is a \$1,200.00 non-refundable processing fee due upon return with this request for any temporary access. Please include the \$1,200.00 processing fee with the initial request.
- Under no circumstances is a requestor to enter upon CenterPoint Energy’s property prior to receipt of an executed temporary access agreement. CenterPoint Energy advises any requestor not to purchase any material, etc., in anticipation of securing an agreement with CenterPoint Energy.

I certify that the information provided is accurate and I realize that any inaccuracy or missing information, including failure to sign below, may delay processing or invalidate this application.

Signature of Requestor